



## **Froebel Trust Short Course at Cosy HQ terms and conditions – please read carefully before booking**

1. You must be working with young children to apply for a place on this course.
2. You or your employer will need to pay the course fee of £25 by 30 June 2024.
3. Payments should be made via bank transfer to the Froebel Trust. Details of how to pay will be issued to course participants. An invoice can be requested.
4. If you are offered a place, you will be allocated to a course group with other applicants. Groups are usually limited to 25 participants.
5. By accepting a place, you are committing to attending two days of training at Cosy HQ. You should arrive in time for the training to begin at 9am. Training days will finish at 3pm.
6. Certificates are awarded to participants who complete both days.
7. If you accept a place on the course and later cancel, you will be entitled to a refund of anything you or your employer have paid providing (a) you cancel in writing before 31 May and (b) we are able to fill your place. Emails should be sent to [office@froebeltrust.org.uk](mailto:office@froebeltrust.org.uk)
8. If you accept a place and do not attend the course, you or your employer may be asked to repay the subsidy that the Froebel Trust has invested in your training. This is £107 per person.
9. Decisions about places on the course are made at the Froebel Trust's discretion and are not negotiable.
10. If a course is over-subscribed, places will be offered on the basis of random selection of settings / schools from Derbyshire, Nottinghamshire, Staffordshire and Warwickshire.